



POLITEKNIK PARIWISATA PRIMA INTERNASIONAL

Jl. Perjuangan no. 18, Cirebon (45135)

Telp. (+62231) 8493260; Fax (+62231) 8493261

website: <https://www.poltekparprima.ac.id>; email: info@poltekparprima.ac.id

Nr : 45 /DIR/P3I/SPem/X/2025

Re : ESCORTING STUDENTS INTERNSHIP AT DORSETT GRAND SUBANG HOTEL

Cirebon, 29TH October 2025

Mrs Maggie Lee
Director of Human
Resources
DORSETT GRAND SUBANG HOTEL

Dear Mrs Maggie Lee,

Warmest Greetings from Historical City of Cirebon,

Herewith we would like to inform you that **Dr. Chondro Suryono S.E., M.M (Director)** and **Dr Riyanto Wibowo S.ST., M.Si (Vice Director)** will Handing Over students for On the Job Training (OJT) Program of Politeknik Pariwisata Prima Internasional at DORSETT GRAND SUBANG HOTEL period of November 2025 – Mei 2026 on Monday, 03th November 2025.

We are pleased to inform you that **Dr. Chondro Suryono S.E., M.M (Director)** and **Dr Riyanto Wibowo S.ST., M.Si (Vice Director)** will depart from Soekarno Hatta Airport Jakarta on Sunday, 03th November 2025 at 11.00 (ETD) and arrive at KLIA 1 at 14.10 (ETA) by Trans Nusa, flight number **8B-673**. During their visit they will also Courtesy Visit to KBRI Kuala Lumpur and Cititel Mid Valley Hotel Kuala Lumpur at 04th – November- 2025.

For the above purpose please kindly provide one complimentary room for his accommodation in your hotel (Dorsett Grand Subang Hotel) check in on 03 November 2025 and check out on 04 November 2025. And Please arranged transportation from Dorsett Grand Subang Hotel to KBRI Kuala Lumpur. Attached, please find their itinerary.

Thank you very much for kind cooperation and support towards our school program, meanwhile please accept our best regards.

Yours sincerely,

Dr Chondro Suryono
Director



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HAND OVER

**DORSETT GRAND SUBANG
MALAYSIA**

COURTESY VISIT

**CITITEL MID VALLEY HOTEL KUALA LUMPUR
DORSETT KUALA LUMPUR
KBRI KUALA LUMPUR
UNIVERSITI ISLAM MELAKA (UNIMEL)**

LECTURERS

Dr Chondro Suryono S.E.,M.M – Director

Dr. Riyanto Wibowo S.ST.,M.Si. – Vice Director

November 03rd - 07th, 2025

<u>DAY / DATE</u>		<u>P R O G R A M</u>
Monday, 03 November '25	03.00	Depart from Cirebon to Soekarno Hatta Airport (Terminal 3)
	08.30	Arrive at Soekarno Hatta Airport, and Check-in at Trans Nusa Counter
	11.00	Depart Soekarno Hatta Airport for Kuala Lumpur International Airport
	14.10	Arrive at Kuala Lumpur International Airport (<i>Pick up by Dorsett Grand Subang Hotel representative</i>)
	16.00	Hand Over students with Dorsett Grand Subang Hotel (16 students)
	17.00	Check-in at Dorsett Grand Subang Hotel
<i>Accommodation Compliment by Dorsett Grand Subang</i>		
Tuesday, 04 November '25	10.00	Check-out from <i>Dorsett Grand Subang Hotel</i>
	10.05	Transfer out for KBRI Kuala Lumpur (Transfer out by Dorsett Grand Subang)
	11.00	Courtesy Visit to KBRI Kuala Lumpur
	14.00	Check –in at Hotel Cititel Mid Valley
	15.00	<i>Courtesy Visit to Citittel Mid Valley) to be confirmed</i>
<i>Accommodation Compliment by Cititel Mid Valley</i>		
Wednesday, 05 November '25	10.00	Check-out from Cititel Mid Valley
	10.30	Courtesy Visit to Dorsett Kuala Lumpur



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		(Datin Christina Toh) <i>to be confirmed</i>
	13.00	Transfer out for Universiti Islam Melaka <i>(Arranged by UNIMEL) To be Confirmed</i>
	16.00	Check-in at Hotel Melaka <i>(To be Confirmed)</i>
Accommodation at Hotel Melaka.		
Thursday, 06 November '25	09.00	<i>Courtesy Visit to UNIMEL (To be Confirmed).</i>
Accommodation at Hotel around Melaka.		
Friday, 07 November, 25	08.00	Check out from Hotel Melaka
	08.05	Transfer for KLIA Airport (arranged by Unimel) <i>to be confirmed</i>
	12.00	Arrive at KLIA
	12.30	Check-in at Trans Nusa Counter
	14.10	Depart for Soekarno Hatta Airport
	15.35	Arrive at Soekarno Hatta Airport
	17.00	Depart for Cirebon by Bhineka Shuttle
	21.00	Arrive at Bhineka Shuttle Cirebon Pilang



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Order ID #1326697550

Reference Number: 18EBYC



Perlihatkan e-tiket dan identitas diri saat check-in



Check-in paling lambat 90 menit sebelum keberangkatan



Waktu tertera adalah waktu bandara setempat

Pergi

Booking Code (PNR) **18EBYC**

TransNusa
MEMBER OF LIGASIA

Transnusa
8B-673
Ekonomi



11:00
Sen, 03 Nov 2025

Jakarta (CGK)
Soekarno Hatta, Terminal 3 Internasional

14:10
Sen, 03 Nov 2025

Kuala Lumpur (KUL)
Kuala Lumpur International Airport, Terminal
KLIA 1 Internasional