

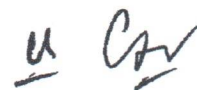
**MEMORANDUM OF UNDERSTANDING
BETWEEN
DORSETT GRAND SUBANG
AND
POLITEKNIK PARIWISATA PRIMA INTERNASIONAL
NO: 002/DIR/P31/SPn/II/2024**

This agreement is signed on February, 2024, between:

Datin Christina Toh (CHA), Area General Manager (Malaysia), of DORSETT GRAND SUBANG and POLITEKNIK PARIWISATA PRIMA INTERNASIONAL. Hereby express having reached agreement to cooperate in their performance of education and training manpower. Believing that the proposed cooperation would benefit and enhance the existing relation and could contribute to mutual understanding of both parties.

It is agreed that:

1. **DORSETT GRAND SUBANG** will provide the appropriate training activities to meet the objectives of the attachment that is so provide practical hands on experience for the students.
2. Period of the attachment for each batch is six (6) months.
3. **POLITEKNIK PARIWISATA PRIMA INTERNASIONAL** will provide number students who have successful during the interview for each attachment.
4. Both Parties have the right to terminate the said attachment agreement by giving Two (2) months written notice, based on every Six (6) months evaluation.
5. This agreement takes effect on February, 2024 for the period of Three (3) years which can be prolonged based upon the consent of both parties.
6. **DORSETT GRAND SUBANG** will:
 - i. Educate the students to master the technical service and other matters of the hotel.
 - ii. Provide an orientation for the students in order to be familiar with the rules and regulations of the hotel as well as the city and Malaysian Government.
 - iii. Conduct regular meetings with the students to solve their problems or and difficulties.
 - iv. Assist the students to overcome any difficulties and other unexpected problems or accidents as well.
 - v. Inform the **POLITEKNIK PARIWISATA PRIMA INTERNASIONAL** as soon as possible should any accident or unexpected serious problem occur to students.
7. **POLITEKNIK PARIWISATA PRIMA INTERNASIONAL** will provide all necessary documentation for training Visit Pass applications. This include the following:
 - i. Write up of **POLITEKNIK PARIWISATA PRIMA INTERNASIONAL**

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- ii. Copies of Academic Certificates, Identity card, passport and passport size photographs of selected students.
 - iii. Students Curriculum Vitae.
 - iv. Medical Checkup report.
 - v. Students Certificate of Covid-19 Booster Vaccination.
8. **DORSETT GRAND SUBANG** will:
- i. Pay Ringgit Malaysia Six Hundred (RM 600.00) only of practical work allowance to each student per month.
 - ii. Provide three (3) meals (breakfast, lunch & dinner) per day.
 - iii. Provide Outpatient Medical Consultation at hotel's appointed panel clinic to a maximum of Ringgit Malaysia Fifty (RM 60.00) only per visit per month.
 - iv. Provide accommodation on sharing basis.
 - v. Provide transportation to/from KLIA Airport to **DORSETT GRAND SUBANG**
 - vi. Pay professional visit pass (visa) fees for each student for six (6) months per batch to Immigration Malaysia.
 - vii. Cover quarantine expenses of the students.
9. **POLITEKNIK PARIWISATA PRIMA INTERNASIONAL** will act on behalf of students for the following:
- i. Air/Sea passage to and from Malaysia
 - ii. Hospitalization, life and personal accident insurance.
 - iii. Fiscal exit tax.
10. **POLITEKNIK PARIWISATA PRIMA INTERNASIONAL** will responsible for the following:
- i. Send maximum Two (2) instructors to **DORSETT GRAND SUBANG** One (1) time per batch attachment, to monitor the progress of their students. **POLITEKNIK PARIWISATA PRIMA INTERNASIONAL** will responsible for all expenses for the visit. However, **DORSETT GRAND SUBANG** will provide complimentary Two (2) days One (1) night stay accommodation inclusive Breakfast for Two (2) persons only at the hotel and it subject to availability. Other expenses on guest account. All visits by the instructors must be notified Two (2) weeks in advance.
 - ii. Repatriating any student who has violated the Hotel's or Local Rules & Regulations.
 - iii. Review the progress and performance of each student with **DORSETT GRAND SUBANG** Management staff.
11. **POLITEKNIK PARIWISATA PRIMA INTERNASIONAL** will inform the students of the following:
- i. To comply with the hotel's policies, rules & regulations.
 - ii. To wear uniform given by the hotel during working hours.
 - iii. To carry out duties given by the Head of Department of appointed Supervisors.

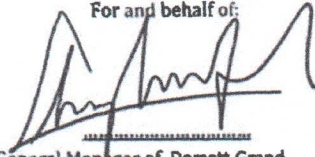
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- iv. To refrain from any divulging any confidential information of the hotel.
 - v. To brief the students on work schedule based on the following conditions
 - Training hour in minimum of 8 (eight) hours per day.
 - One (1) day off in lieu if student working on Malaysia gazette public holiday.
 - Overtime fee will be given pursuant to going into effect hotel.
 - vi. Passport will be kept by **DORSETT GRAND SUBANG** upon arrival and will be used for return of the students to Indonesia on the end of the Industrial Attachment Training.
 - vii. The Students of **POLITEKNIK PARIWISATA PRIMA INTERNASIONAL** are not allowed to work in **DORSETT GRAND SUBANG** after Training Attachment program period has completed.
12. **DORSETT GRAND SUBANG** will issue a certificate to students whom have successfully completed the supervised field training.
13. The attachment to **DORSETT GRAND SUBANG** is subjected to the approval of the training visit passes of the students.
14. Should mistake/error be found in this **MEMORANDUM OF UNDERSTANDING** at later date, necessary amendments will be made between agreements of both parties

Signed at : Cirebon, Indonesia
Date : 06 February 2024

SIGNED BY:

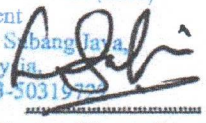
Signed By The First Party
For and behalf of:


General Manager of Dorsett Grand
Subang

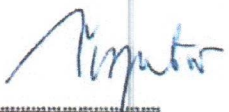
Signed By The Second Party
For and behalf of:


Endo Suryono
Director of POLITEKNIK PARIWISATA
PRIMA INTERNASIONAL

DORSETT GRAND SUBANG
SUBANG JAYA HOTEL DEVELOPMENT SDN BHD (44190-A)
Human Resources Department
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Selangor Darul Ehsan, Malaysia
Tel: 603-50316060 Fax: 603-50315723


Director of Human Resources

WITNESSED BY:


Vice Director of Academic