



**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
ROSEWOOD HONG KONG  
AND  
POLITEKNIK PARIWISATA PRIMA INTERNASIONAL CIREBON  
NO: 004/DIR/P3I/SPn/IX/2026**

This agreement is signed on April, 2026, between:

ROSEWOOD HONG KONG and POLITEKNIK PARIWISATA PRIMA INTERNASIONAL CIREBON. Hereby express having reached agreement to cooperate in their performance of education and training manpower.

Believing that the proposed cooperation would benefit and enhance the existing relation and could contribute to mutual understanding of both parties.

It is agreed that:

1. ROSEWOOD HONG KONG will provide the appropriate training activities to meet the objectives of the attachment that is so provide practical hands on experience for the students.
2. Period of the attachment for each batch is six (6) months
3. POLITEKNIK PARIWISATA PRIMA INTERNASIONAL CIREBON will provide number of students who have successful during the interview for each attachment.
4. Both Parties have the right to terminate the said attachment agreement by giving Two (2) months written notice, based on every Six (6) months evaluation.
5. This agreement takes effect on April, 2026 for the period of Two (2) Years which can be prolonged based upon the consent of both parties.
6. ROSEWOOD HONG KONG will:
  - i. Educate the students to master the technical service and other matters of the hotel.
  - ii. Provide an orientation for the students in order to be familiar with the rules and regulations of the hotel as well as the city and Hong Kong Government.
  - iii. Conduct regular meetings with the students to solve their problems or and difficulties.
  - iv. Assist the students to overcome any difficulties and other unexpected problems or accidents as well.
  - v. Inform the POLITEKNIK PARIWISATA PRIMA INTERNASIONAL CIREBON as soon as possible should any accident or unexpected serious problem occur to students.
7. POLITEKNIK PARIWISATA PRIMA INTERNASIONAL CIREBON will provide all necessary documentation for training visit pass applications. This include the following:
  - i. Write up of POLITEKNIK PARIWISATA PRIMA INTERNASIONAL CIREBON.

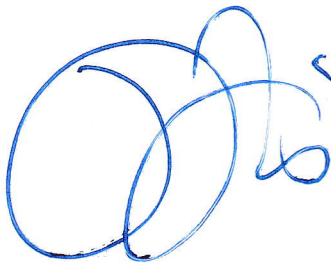
- ii. Copies of Academic Certificates, Identity card, passport and passport size photographs of selected students.
  - iii. Students Curriculum Vitae.
  - iv. Medical Checkup report.
8. ROSEWOOD HONG KONG will:
- i. Pay training allowance (HKD8,500) only of practical work allowance to each student per month.
  - ii. Provide two (2) Duty Meals per working day.
  - iii. Starting from the commencement date of the internship and students entitled to Outpatient (Panel Doctors) for General Consultation with 2-3 days medication (Maximum 20 visits)
  - iv. Handle the training visa charges for each student with Hong Kong Immigration.
9. POLITEKNIK PARIWISATA PRIMA INTERNASIONAL CIREBON will responsible for the following:
- i. Send maximum Two (2) lecturers to ROSEWOOD HONG KONG One (1) time per batch attachment, to monitor the progress of their students. POLITEKNIK PARIWISATA PRIMA INTERNASIONAL CIREBON will responsible for all expenses for the visit.
  - ii. ROSEWOOD HONG KONG will provide venue and coordinate with the students to facilitate their availability to attend the monitor visit. All visits by the instructors must be notified Two (2) weeks in advance.
  - iii. Repatriating any student who has violated the Hotel's or local rules & regulations.
  - iv. Review the progress and performance of each student with ROSEWOOD HONG KONG Management staff.
10. POLITEKNIK PARIWISATA PRIMA INTERNASIONAL CIREBON will inform the students of the following:
- i. To comply with the hotel's policies, rules & regulations.
  - ii. To wear uniform given by the hotel during working hours.
  - iii. To carry out duties given by the Head of Department of appointed Supervisors.
  - iv. To refrain from any divulging any confidential information of the hotel.
  - v. To brief the students on work schedule based on the following conditions:
    - Working hours are ten (10) hours for Operation interns or nine (9) hours for Administrative interns including 1 hour meal breaks.
    - Five (5) days working and Two (2) day-off per week as determined by the Company/Hotel
11. ROSEWOOD HONG KONG will issue a certificate to students whom have successfully completed the supervised field training.

12. The attachment to ROSEWOOD HONG KONG. is subjected to the approval of the training visit passes of the students.
13. Should mistake/error be found in this MEMORANDUM OF UNDERSTANDING at later date, necessary amendments will be made between agreements of both parties

Signed at : Cirebon, Indonesia  
Date : April 30<sup>th</sup>, 2026

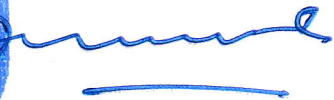
**SIGNED BY:**

Signed By The First Party  
For and behalf of:



**Ms. Yvonne Wai**  
Complex Director of  
Talent Development  
ROSEWOOD HONG KONG

Signed By The Second Party  
For and behalf of:



**Dr. Chondro Suryono S.E M.M**  
Director of Politeknik Pariwisata  
Prima Internasional Cirebon